

**ASSOCIATION OF FLORIDA COLLEGES
BOARD OF DIRECTORS' ZOOM METING
Wednesday, January 27, 2021
2:00 P.M.**

Meeting Minutes

1.0 General Business

1.1 Call to Order

President Ray Coulter called the January 27, 2021, AFC Board of Directors' Zoom Meeting to order at 2:07 p.m.

1.2 Roll Call

AFC Interim Executive Director, Marsha Kiner, took roll of the members. The follow board members were present:

Ray Coulter	Woosly Calixte
Stephanie L. Campbell	Jessie Clayton
Christine Tripp	Eligio Marquez
Melonie Miner	Sharon Walker
Gregory Williams	Mark Ross
Matthew White	Katie Profeta
Andre Hawkins	Charlene Latimer
John Fey	Jessica Kummerle
Angela Long	Rochelle Popp-Finch
Daniel Barto	Rory Wells
Zack Blessing for Tina Banner	Tracy Glidden
Tracy Ciucci	Marjorie McGee
Gloria Williams	Angela Garcia-Falconetti
Alexis Carlson	Randy Burnette

1.3 Consent Items for Approval or Ratification

1.3.1 Approval, Board of Directors' Agenda, January 27, 2021

Action: *Upon a motion by Stephanie Campbell and a second by Sharon Walker, the Board of Directors' Agenda was unanimously approved.*

1.3.2 Approval, Board of Directors' Meeting Minutes, November 16, 2020

Action: *Upon a motion by Melonie Miner and a second by Stephanie Campbell the November 16, 2020, Board of Directors' Meeting Minutes were unanimously approved.*

1.3.3 Ratify, Office Lease, CTS Engineering Lease

1.3.4 Ratify, TCC Capitol Center Contract, Council of Presidents

1.3.5 Ratify, The Southern Group Contract, Council of Presidents
President Coulter asked that consent items 1.3.3, 1.3.4, and 1.3.5, be ratified as one action item.

Action: *Upon a motion by Sharon Walker and a second by Christine Tripp the CTS Engineering Lease, TCC Capitol Center Contract, and The Southern Group Contract were ratified unanimously.*

2.0 President's Report – Ray Coulter, President

President Coulter welcomed all the 2021 Board of Directors and thanked them for their attendance at the meeting. He updated the members on the status of Florida Gateway College as Institutional Members of the Association. He explained briefly that in 2020, President Barrett made it known in an email to Interim AFC Executive Director, Marsha Kiner, that FGC would not be paying their Institutional Dues or their Council of Presidents Assessment. President Barrett has since sent an email stating that he will be paying both dues and the COP Assessment to the Association.

President Coulter shared his 2021 President's Goals for the Association.

- Continue to solidify the AFC and COP Partnership
- Visit with all 28 chapters
- Explore the restructure of the AFC Board of Directors
- Host the Campus Safety Symposium

3.0 Executive Director/CEO Report – Marsha Kiner

Ms. Kiner shared discussions regarding the partnership between the Council of Presidents and the Association, are moving in the right direction. The last MOU between AFC and COP was signed in 2016. Ms. Kiner stated that it is time for both groups to look at and review a new MOU.

Ms. Kiner also shared that John Fey has accepted the role of AFC Human Resource and Finance Committee Chair. Mr. Fey has been diligently working with AFC staff to better understand the financial documents of the Association and to begin looking at long range plans moving forward.

3.1 Approval, AFC Financial Report

Ms. Kiner presented the Statement of Assets and Liabilities and the Budget to Actual reports. She highlighted details which were in writing on the last page of the document.

Action: *Upon a motion by Stephanie L. Campbell and a second by Eligio Marquez, the AFC Financial Report was approved unanimously.*

Ms. Kiner shared with the board that the Association now qualifies for the

Payroll Protection Plan loan and will be submitting an application in hopes of receiving funds.

3.2 Access AFC

Ms. Kiner shared that the Access AFC Professional Development webinars are being offered to all college employees. The webinar series began in November 2020. Ms. Kiner asked that board members help get the word out on their campuses. An email will be sent out from AFC to each college and will include any board members at the college.

4.0 AFC Foundation – Andre Hawkins, Chair

Andre Hawkins, chair, reported that the AFC Foundation’s tax-exempt status has been restored. Mr. Hawkins encouraged all to donate to and support the Foundation so that the Foundation can continue its mission of supporting the Association.

5.0 Commissions Business – Gregory Williams, Vice President for Commissions

5.1 Administration

There was no report from the Administration Commission.

5.2 Campus Safety

Daniel Barto, chair, reported that he is seeking officers for the Commission. The Commission plans to participate in the 2021 Campus Safety Symposium.

5.3 Career and Professional Employees

There was no report from the Career and Professional Employees Commission.

5.4 Communications and Marketing

Zack Blessing, Vice-Chair, shared that the Communications and Marketing Commission Executive Board had a meeting in December 2020 to prepare for the year. The Commission plans to host quarterly roundtables. A submitted report can be found on the AFC website.

5.5 Equity, Diversity and Inclusion

There was no report from the Equity, Diversity, and Inclusion Commission.

5.6 Facilities

There was no report from the Facilities Commission.

5.7 Faculty

Tracy Ciucci, chair, shared that she will be meeting with Ms. Kiner soon to discuss plans for the Commission. She will also be reaching out to faculty members who may be interested in being a commission officer.

5.8 Healthcare Education

Gloria Williams, chair, shared that she is excited to get started with the commission and hopes to have a full board of officers soon.

5.9 Institutional Effectiveness, Planning and Professional Development

There was no report from the Institutional Effectiveness, Planning, and Professional Development Commission.

5.10 Learning Resources

Alexis Carlson, chair, reported that the Commission's virtual conference and exemplary practice awards competition have been postponed. More information on the new date will be shared soon. A submitted report is available on the AFC website.

5.11 Student Development

Woosly Calixte, chair, reported that the Commission is looking to fill the offices of Chair-Elect and Treasurer. SDC has been meeting to gear up for their Spring Conference which is planned for May 19-20 and the theme will be: "Together, Towards Tomorrow." A submitted report is available on the AFC website.

5.12 Technology

Jessie Clayton, chair, shared that the Commission is moving forward with the Commission officers from 2020. A submitted report is available on the AFC website.

5.13 Trustees

There was no report from the Trustees Commission.

5.14 Workforce, Adult and Continuing Education

Eligio Marquez, chair, shared that the Commission will begin hosting "Lunch-N-Learn" webinars monthly. A flyer will be sent out from the state office with more information.

6.0 Regional Business – Christine Tripp, Vice President for Regions and Chapters

6.1 Region I

Sharon Walker, director, shared that a submitted report can be found on the AFC website.

6.2 Region II

There was no report for Region II, a Region Director is still needed.

6.3 Region III

There was no report for Region III, a Region Director is still needed.

6.4 Region IV

There was no report for Region IV, a Region Director is still needed.

6.5 Region V

Mark Ross, director, shared that he recently held a meeting with the Chapter Presidents in Region V. He is working to find a contact at the College of the Florida Keys to try and get the chapter there active and engaged.

6.6 Chapter Business

7.0 Standing Committees – Stephanie L. Campbell, President-Elect

7.1 Awards

Katie Profeta, chair, shared that the Committee has a Region Representative from each Region. She also shared that a "Tip Sheet" has been created and will be

shared at the Leadership Conference. She hopes to host a webinar to discuss awards processes soon.

7.2 Bylaws

There was no report from the Bylaws Committee.

7.3 Certified College Professional

Charlene Latimer, chair, reported that the Program has many active participants. A submitted report is available on the AFC website.

7.4 Human Resources and Finance

John Fey, chair, asked that each board member read and sign the AFC Board Member Confidentiality Agreement Form. The form should be emailed back to Sharlee Whiddon at the AFC state office to keep on file.

7.5 Legislative

Jessica Kummerle, chair, shared an update for the Committee. She shared that the Committee will meet every Monday during Legislative Committee weeks. Currently, all meetings are taking place on Zoom. The Legislative Committee is focusing on strong communication and voicing recommendations to benefit the Florida College System. Ms. Kummerle shared two documents with the board. The first was a one pager that contains the Legislative Priorities. Ms. Kummerle shared the bills that the Legislative Committee is following. Ms. Kiner asked about the bill on retirement. Ms. Kummerle shared a document of the bill in the chat. Ms. Ciucci asked what the AFC funding ask is for the Great 28. Ms. Kummerle replied that there will not be an ask for increase, but to just conserve the previous amount.

7.6 Member Services

Rory Wells, chair, reported that the Committee has filled all Region Representative positions.

7.7 Membership Development

There was no report from the Membership Development Committee.

7.8 Nominating

Matthew White, chair, stated there was no report at this time.

7.9 Planning and Development

Tracy Glidden, co-chair, shared that a submitted report is available online. She and co-chair, Marjorie McGee will be sharing more information as well as a newly created document for annual goal planning during the Leadership Conference.

7.10 Policy and Advocacy

President Angela Garcia-Falconetti, chair, shared an update for the Policy and Advocacy Committee. President Falconetti reported that the Committee, along with President Pickens and the AFC Legislative Committee, has been meeting with a multitude of Representatives and Senators to review the Legislative Priorities for the Council of Presidents. She briefly detailed the priorities for the upcoming session. She made it clear that due to a \$3 billion shortfall, things

throughout session would be difficult. The shortfall is primarily due to the decline in sales tax, due to the national health emergency. President Falconetti shared that the number one focus of the Legislative Priorities is to continue communicating the importance of base funding being conserved. The base funding is recurring. We will also continue to advocate for public education capitol outlay funding both for renovation and remodeling funds, and in the form of any new PECO funds. President Falconetti also spoke about the second phase of the CARES funding. President Falconetti thanked the AFC for ratifying the contract for The Southern Group to continue with their lobbying services on behalf of the Florida College System.

President Falconetti shared an update on the effort of the Council of Presidents and the Association to continue working collaboratively. The Council is exploring the option of hiring an Executive Director that would represent the Council and advocate on their behalf. This matter will be further discussed at an upcoming meeting and more information will be shared after that meeting.

7.11 Service Projects

Obi Kalu, chair, reported that she will be presenting during the Leadership Conference. Ms. Kalu also shared that she is looking for Region Representatives for Regions III and V.

8.0 Liaisons and Special Committees – Matthew White, Past President

8.1 AFC Retirees

Randey Burnette, chair, shared that he will be working with the Region Directors to connect with Retirees and soon to be Retiree Members across the state.

OTHER?

Ms. Kiner shared the following upcoming Board of Directors' Meeting dates:

April 21, 2021 at 2 p.m.

July 28, 2021 at 2 p.m.

Ms. Kiner shared that the 2021 Leadership Manual and 2020 AFC Annual Report are available on the AFC website for download.

ADJOURN

President Coulter adjourned the January 27, 2021, meeting of the AFC Board of Directors at 4:03 p.m.