



## AFC Technology Commission Board Agenda/Minutes

**Date: March 31, 2023**

**Time: 3 PM EST/2 PM CST**

**Place: via Zoom/In Person**

**Break Out Session I/Session II of Region I Conference**

**Technology:** WeLearn 366 Institute, Dr. Belkis L. Cabrera

**Technology:** A Weebly Website vs a LibGuide Website, Bertha Cabrera

- **Call to order:** 3:15 PM
- **Quorum: Virtual:** Dr. Belkis L. Cabrera, Bertha Cabrera  
**In Person:** Jamie Beck, Jesse Clayton, Marcy Farose – PSC  
Kristin Last – NWFSC, Randy Burnette – TCC
- **Voting on past meeting minutes:** Read aloud by the Secretary and voted by the participants [technologycommissionmeetingminutes1.25.2023.docx \(live.com\)](#)
- **Attendance to Executive Board:** Jamie Beck has been attending all meetings.
- **Report from officers:** Dr. Cabrera, Chair-Elect proposed Mariah Schuemann and Pamela Suguimitzu to the Webmaster position and continues to present PD virtual sessions under the AFC Technology Commission sponsorship.  
  
Jamie Beck, Chair proposed more PDs as a way to attract members and the approval of the administration for members to attend conferences.  
  
Jesse Clayton and Bertha Cabrera are now part of the AFC Membership Development Committee.

Another proposal was to reinstate the “Lunch and Learn Series” virtually to reach to all the 28 chapters members of the AFC Technology Commission and to include non-members as guests speakers and allow them to attend meetings to later join as **AFFILIATE MEMBERS**: If you are **not employed** by one of the twenty-eight (28) state and community colleges or the Division of Florida Colleges, you may be eligible for an Affiliate Membership. Proposed candidates: Michelle Armand - UM and Erica Caton – FIU.

- **Planning activities:** a list or schedule of proposed activities will be presented to the Board and post it online. We have to secure a Zoom link to include it in the AFC Event Calendar for all presentations and activities.

Note: Political and Fundraising activities will be included in the list.

- **Financial report:** Postponed for next meeting expenses recorded \$50 to contribute to the conference and \$150 check to Kevin Moreau winner of the Exemplary Practice Award “PBSC tresPATHS Grant.”
- **Exemplary Practices:** 2023 Theme: Moving Forward to Creative and Innovative Ways of Using Technology in Education. No submissions have been received yet, and the deadline is August 1<sup>st</sup> to have time to vote on the winner this year.



- **Spring Conferences:** 2023 Joint Conferences with Region I and Region V.
- **November Convention: 74<sup>th</sup> Annual Conference November 1-3 Who plans to attend?** Bertha Cabrera, Dr. Belkis L. Cabrera...and more officers and members of the Technology Commission. Looking for ways to promote and to support attendees using AFC Foundation scholarships and commission’s account.
- **Yearly Operational Planning:** [afc annual goals planning sheet for 2023.docx \(live.com\)](#) updated document posted online reported and submitted on March 30<sup>th</sup> to Sharon Walker, 2023 AFC Vice President for Commissions.
- **Bylaws revisions:** [afc technology commission bylaws 2022.pdf \(weebly.com\)](#) subject to revisions proposed to add an amendment to include to the Webmaster position a Co-Webmaster to share the work load with the same duties and responsibilities of the webmaster (see proposal added to the Bylaws to vote on approval).
- **Fundraising:** It is important to work on Fundraising efforts like silent auction, 50/50, donations to causes, etc. to comply with the Commission of the year Category #10... Adding communication articles and written announcements Category #6.
- **Professional Development Presenters:** For the Region I conference were officers of the commission - Bertha Cabrera, Secretary and Dr. Belkis L. Cabrera presented on behalf of the Technology Commission.
- **New Business:** Any ideas and/or comments can be submitted via email by the in person participants in the meeting to include their comments (addendum) in the minutes.
- **New Meeting:** During Region V conference on April 14, 2023.
- **Meeting adjourned:** 3:30 PM <https://afctechnologycommission.weebly.com/>